



CONDITIONS FOR USING GROUP WORK SPACES

For learning and research. Users must first make a reservation and then request to use the space.



- ◆ **Minimum number of people: 2**
- ◆ **Please ensure you respect the maximum capacity for each space**

RESERVATION

1. Maximum time: 3 hours (up to six half-hour slots)
2. You can make a reservation up to 7 days beforehand.
3. If you subsequently realise that you do not need to use the space reserved, please cancel the reservation so that it can be used by others.
4. If you have not come to occupy the space 30 minutes after the start of the reservation, the CRAI staff will cancel the reservation and make it available to other users.

USE

1. The person who made the reservation is responsible for collecting the key so that the space can be accessed and for ensuring that the space and the equipment are used correctly.
2. The CRAI and security staff can access the space when necessary
3. Take care of your personal possessions. The CRAI takes no responsibility for them. If you take a break, lock the door when you leave.
4. For your own safety, never lock yourself inside. Before the end of the reservation, please leave the room and return the keys.

**Consult the conditions
in other languages**

